



SUPPORT BROKER



WHO

A Support Broker can be anyone. They can work for themselves or for an agency and must meet qualifications – either initially or as a result of an agreed upon training plan. Can be paid or volunteer their time.

WHAT

A Support Broker will assist, as desired and directed by the individual/family, to:

- Develop the *New Directions* Individual Plan & Budget

- Manage the budget

- Develop and utilize an emergency back-up plan

- Manage services

- Recruit, hire, supervise and terminate (if necessary) staff

- Implement the *New Directions* Individual Plan & Budget

WHERE

A Support broker will work with the individual/family wherever is most convenient; in their home and/or community.

WHEN

A Support Broker can be identified at any time by an individual but must be hired in time to be a part of the planning team.

WHY

A Support Broker is an essential component of a service system supporting self-directed services. The Support Broker is the person available to assist with the day to day implementation of the *New Directions* Individual Plan & Budget.

HOW

Each individual/family involved in *New Directions* will work with his/her/their Resource Coordinator to recruit/identify, interview and hire a Support Broker. The individual/family will negotiate an hourly rate and proposed number of hours per month, with 4 hours being the minimum. Once hired the Support Broker obtains an internet background check and completes orientation.